

MANDATORY DISCLOSURES AS PER AICTE APPROVAL PROCESS HANDBOOK 2021-22

Appendix: 10

Format for Mandatory Disclosures as per AICTE Norms 2021-22

Mandatory Disclosure F.Y. 2021-22

1. Name of the Institution

Name of the Institute	SANJAY MEMORIAL INSTITUTE OF TECHNOLOGY	Address of the Institute	AT/PO-CHANDIPADAR, VIA-BHATAKUMARADA, DIST-GANJAM,ODISHA
State	Odisha	District	GANJAM
Pin	761003	AICTE Region	Eastern
Town/Village	CHANDIPADAR	STD code	06811
Land Phone No.	226891	Email	smit_dec@rediffmail.com
Cell No.	7008291810	Alternate Email	exam@smitorissa.org
FAX No.	226893	Website	www.smitorissa.org

2. Name and address of the Trust/ Society/ Company and the Trustees

Details about Parent Organization(Trust/Company)			
Name of the Parent organization	PRESIDENT, SANJAY MEMORIAL INSTITUTE OF TECHNOLOGY	Address	AT- HILLPATNA, BERHAMPUR, CORPORATE OFFICE GANJAM PIN:760004
Town/Village	BERHAMPUR	State/UT	ODISHA
District	GANJAM	Pin Code	760004
Website	www.smitdiploma.org	Type of the	PRIVATE
Land Phone No.	0680-2485008 Fax – 0680-2485009	Email	president@smitorissa.org

3. Name and Address of the Principal

Title	Dr.	JAGANNATH	Last Name	SAHU
Address	AT/PO-CHANDIPADAR, VIA-BHATAKUMARADA, DIST-GANJAM,ODISHA		Town/Village;	BERHAMPUR
State/UT	Odisha	District	GANJAM	
Pin Code	761003	Designation	PRINCIPAL	
Cell No.	9337674139	Alternate Cell No.	9348522797	
Email	jnnsahu@gmail.com	Alternate Email Address	smit_dec@rediffmail.com	
STD Code	06811	Phono: 226891	Fax No.	226893

4. Name of the affiliating Board:

Name: BIJU PATNAIK UNIVERSITY OF TECHNOLOGY, CHHAND CAMPUS,
ROURKELA, ODISHA-769015

5. Governance

a) Members of the Board and their brief background:

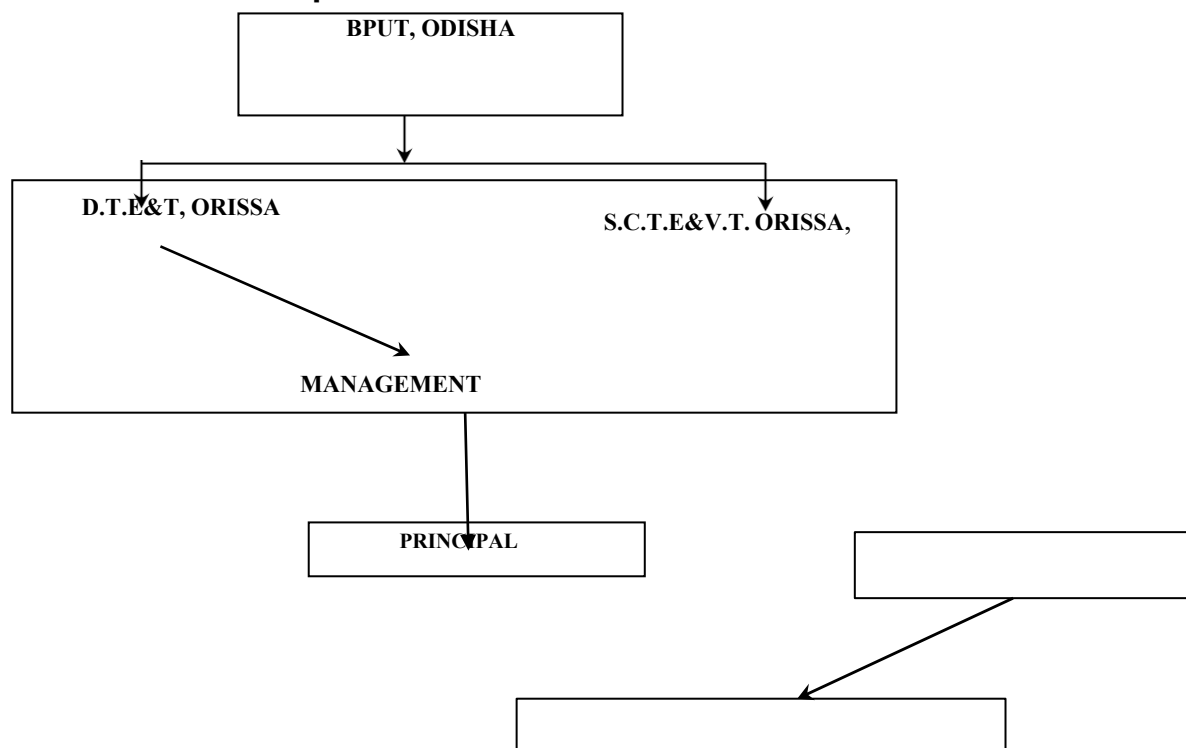
Sl. No.	Name of the Member	Designation
1.	Dr. Bhagaban Gantayat, M.A., B. Ed., MBA, D. Litt.	President
2.	Mr. Jamula Sankar Narayan, M.A., LLB	Member
3.	Mr. Pramod Kumar Panda, Editor of Daily Odia News paper	Member
4.	Er. Prakash Chandra Padhi, Retd. Engineer (BSNL)	Member
5.	Dr. Pradyumna Gantayat, B.Tech, Ph.D.	Member
6.	Mrs. Pratima Sahu, Social worker	Member

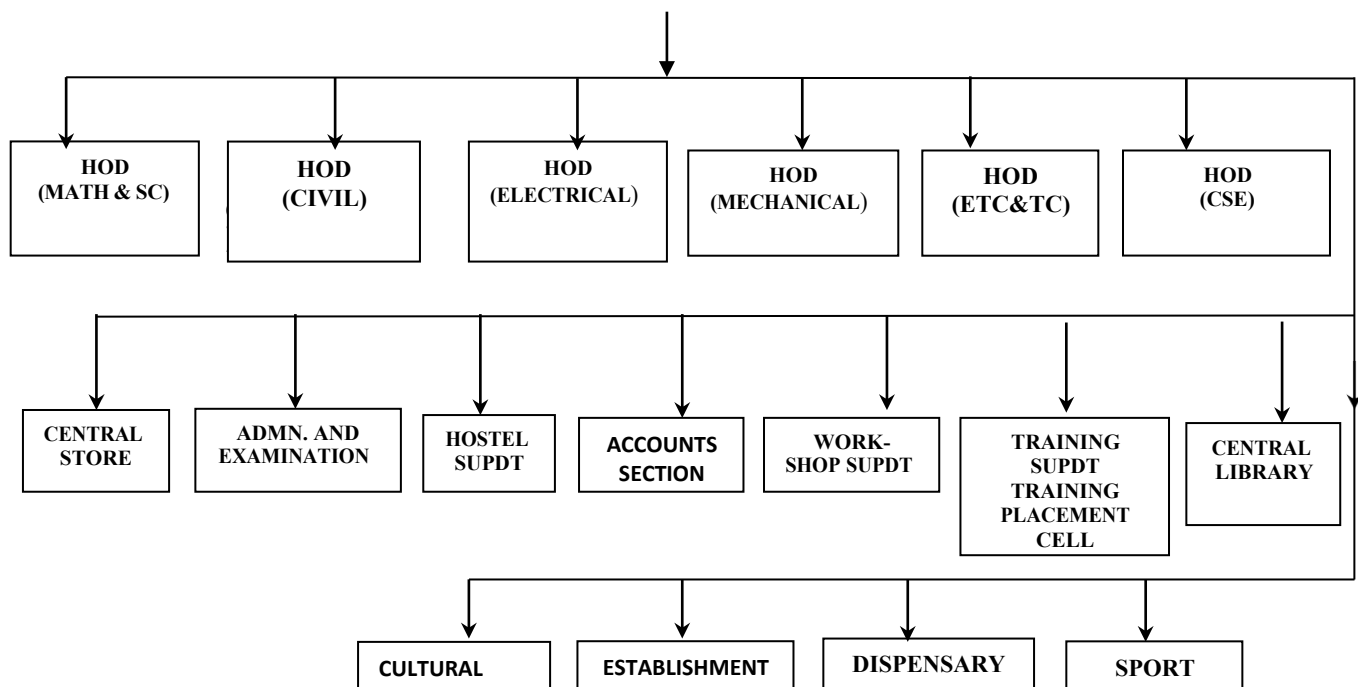
b) Members of Academic Advisory Body

Academic Adversory Body	
Dr. JAGANNATH SAHU ,Academic Coordinator	Principal
Dr. NAGENDRA TRIPATHY, Prof (Engg. CHEM), HOD Math & Science	Member
DR. JITENDRA SAHU, Associate Proff (Mechanical Engg.)HOD	Member
Er. SANJIB KUMAR MAHAPATRA, Associate Proff(EEE)HOD	Member
Er. SANTOSH KUMAR PANDA, Asst. Prof.(Electrical Engg.) HOD	Member
Er. SUBHASHREE RATHA, Asst. Prof(CIVIL)HOD	Member
Er SUNIL KUMAR SAHU, Asst. Prof(Elect. Engg.)	Member
Er. LOKANATH MOHANKUDA, Asst. Prof(MECH. ENGG)	Member

c) Frequently of the Board Meeting and Academic Advisory Body-*Twice in a year*

d) Organizational chart and processes





- e. Nature and Extent of involvement of Faculty and students in academic affairs/improvements:
Impact -To provide education and training of consistently high standard, through innovative and versatile programmes to meet the current and emerging need of the community.
- f. Mechanism/ Norms and Procedure for democratic/ good Governance: As per rules & guidelines of the Skill Development & Technical Education, Govt of Odisha
- g) Student Feedback on Institutional Governance/ Faculty performance: Yes maintained
- h) Grievance Redressal mechanism for Faculty, staff and students: Yes maintained

i) Establishment of Anti Ragging Committee

Dr. NAGENDRA TRIPATHY Prof(Math & Science)HOD	Chairman
Dr. JITENDRA KUMAR SAHU Associate Prof.(Mechanicalengg)HOD	Member
Er. SANJIB KUMAR MAHAPATRA AssociateProf.(EEE)HOD	Member
Er. SANTOSH KU PANDA Asst. Prof (EE)	Member
Er. SUBHASHREE RATH, Asst. Prof(ETC&TC)	Member
Er. ASHOL KUMAR PANDA, Asst.Prof.	Member
Mr. PRASANNA GANTAYAT (Devlopment Officer)	Member
Mr. D.P.S. Deo, Phy. Trg. Inst.,	Member

- j) Establishment of Online **Grievance Redressal Mechanism** Establishment of Grievance Redressal Committee in the Institution : YES

k) Establishment of Internal Complaint Committee (ICC)

1	Er. Subhashree Rath, Asst. Prof.(Civil Engg.)HOD	Chair Person
2	Er. Ashok Kumar Panda, Asst. Prof.(Mechanical Engg.)	Member
3	Er. Sanjib Ku Mahapatra, Associate Prof.(ETC&TC)HOD	Member
4	Mr. Subash Ch. Mishra	Member
5	Mr. Narayan Panigrahi	Member
6	Mr. Susil Kumar Padhy	Member

l) OMBUDSMAN by the Institute

Committee consisting of the following members:

Slno.	Name	Designation
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1	Er. Santosh Kumar Panda	HOD, Electrical Engg.
2	Er. S.K.Mahapatra	HOD, EE Engg.
3	Er. Lokanath Mahankuda	W/s Supdt.
4	Dr. Nagendra Prasad Tripathy	HOD., Math & Science

m) Establishment of Committee for SC/ ST

Dr. N.P. Tripathy (Math & Science)HOD	Chairman
Er. Lokanath Mahankuda, Asst.Prof(W/s suptt.)	Member
Er. Santosh Ku. Panda, Asst.Proff.(Electrical Engg.)	Member
Er. Chandan Patra, Asst.Proff.(Electrical Engg.)	Member
Er. Pritam Sahu, Asst.Proff.(Mechanical Engg.)	Member

n) Internal Quality Assurance Cell

Principal	Chairman
Dr. N.P.Tripathy, Prof (Math & Science)HOD	Member
Dr. Jitendra Kumar Sahu, Prof.(MechanicalEngg.)HOD	Member
Er. S.K.Mahapatra, Associate Prof.(ETC&TC)HOD	Member
Er. Sunil Kumar Sahu, Asst. Prof(EEE)	Member
Er. Debasish Biswal, Asst. Prof(CSE)	Member
Er. Satarupa Patnaik, Asst. Prof(ETC&TC)	Member
Er. Pritam Sahu, Asst. Prof(Electrical Engg.)	Member
Er. Kiran Kumar Sethy, Asst. Prof(Mechanical Engg.)	Member

6. Programmes

a) Name of Programmes approved by AICTE

Programme		Engineering & Technology											
Sr. No.	Course Name	Level	FT/PT	Affiliating body/ University	Intake approved 2019-20	Intake Approved 2020-21	Applied For	Applied intake 2021-22	Number of Required Faculty	Number of Faculty	NRI Approval Status	OCI/ FN Approval Status	Status of NBA accreditation
1	ELECTRICAL AND ELECTRONICS ENGINEERING	UG	FT	Biju Patnaik University of Technology, Bhubaneswar	30	30	EoA Only	30	6	6	Not interested	Not interested	Not Accredited
2	CIVIL ENGINEERING	UG	FT	Biju Patnaik University of Technology, Bhubaneswar	15	30	EoA Only	30	5	7	Not interested	Not interested	Not Accredited
3	ELECTRICAL ENGINEERING	UG	FT	Biju Patnaik University of Technology, Bhubaneswar	30	30	EoA Only	30	6	6	Not interested	Not interested	Not Accredited
4	COMPUTER SCIENCE & ENGINEERING	UG	FT	Biju Patnaik University of Technology, Bhubaneswar	30	60	EoA Only	60	9	9	Not interested	Not interested	Not Accredited
5	ELECTRONICS & TELE-COMMUNICATION ENGINEERING	UG	FT	Biju Patnaik University of Technology, Bhubaneswar	30	30	EoA Only	30	6	6	Not interested	Not interested	Not Accredited
6	MECHANICAL ENGINEERING	UG	FT	Biju Patnaik University of Technology, Bhubaneswar	30	60	EoA Only	60	9	9	Not interested	Not interested	Not Accredited

b. Name of Programmes Accredited by AICTE : NA

c. Status of Accreditation of the Courses: NA

d. Total number of Courses: NA

e. No. of Courses for which applied for Accreditation; NA

f. Status of Accreditation – Preliminary/ Applied for SAR and results awaited/ Applied for SAR and visits completed/ Results of the visits awaited/ Rejected/ Approved for..... Courses: NA

g. Placement Facilities

Campus placement in last three years with minimum salary, maximum salary and average salary

Sl No	year	Branch	No of student passed	No of Student Placed	Highest Salary per Annum
1.	2018-19 (2019)	Civi	32	12	3.00 Lakh
		CSE	07	04	2.75 Lakh
		Electrical	44	20+02 Entrepreneur	2.95 Lakh
		EEE			
		Mechanical	73	45	2.95 Lakh
2.	2019-20 (2020)	Civil	18	8	2.95 Lakh
		Electrical	25	12	2.95 Lakh
		Mechanical	46	35	3.2 Lakh
3.	2020-2021 (2021)	CSE		02	3.2 Lakh
		Electrical		13	3.2 Lakh
		Mechanical		32	3.2 Lakh
		ETC&TC		2	3.2 Lakh
		CIVIL		13	3.2 Lakh

h. Name and duration of programme(s) having Twinning and Collaboration with Foreign University(s) and being run in the same Campus along with status of their AICTE approval-No

7. Faculty:

a. Branch wise list Faculty members:

Faculty Unique ID	Title	Middle Name	First Name	Last Name	Date of Birth	Designation	Department
1-3255303945	Miss		SWAGATIKA	PRUSTY	05-05-1994	ASST PROFESSOR	CIVIL ENGINEERING
1-3591435702	Dr.		PRADYUMNA	GANTAYAT	26-02-1986	PROFESSOR	COMPUTER SCIENCE & ENGINEERING
1-3595306803	Miss		SWATILATA	PANDA	19-03-1994	LECTURER	ELECTRICAL AND ELECTRONICS ENGINEERING

1- 3599760758	Miss		ROJALISA	TRIPATHY	08-05- 1992	ASST PROFESSOR	MECHANICAL ENGINEERING
1- 3600453614	Mr.	KUMAR	KIRAN	SETHI	17-03- 1995	ASST PROFESSOR	MECHANICAL ENGINEERING
1- 3600453757	Mr.		HEMA	SAHU	27-05- 1994	ASST PROFESSOR	MECHANICAL ENGINEERING
1- 3600453765	Miss		MADHUSMITHA	SWAIN	02-06- 1988	ASST PROFESSOR	COMPUTER SCIENCE & ENGINEERING
1- 3600453964	Mr.	CHARAN	UMESHA	SABAT	01-06- 1986	ASST PROFESSOR	ELECTRICAL AND ELECTRONICS ENGINEERING
1- 3600454493	Mr.		SARTHAK	PANDA	28-04- 1993	ASST PROFESSOR	MECHANICAL ENGINEERING
1- 3604189264	Dr.	KUMAR	NARENDRA	TRIPATHY	16-03- 1954	PROFESSOR	FIRST YEAR/OTHER
1- 3610966485	Miss		SUMAN	PANIGRAHY	14-06- 1994	ASST PROFESSOR	COMPUTER SCIENCE AND ENGINEERING
1- 3623885967	Dr.	SARFARAZ	SHAIKH	ALI	18-05- 1966	PROFESSOR	FIRST YEAR/OTHER
1- 3624027954	Mr.	SEKHAR	CHANDRA	CHOUDHURY	12-07- 1982	ASST PROFESSOR	FIRST YEAR/OTHER
1- 3638035451	Miss		SUBHASHREE	RATH	23-11- 1994	ASST PROFESSOR	CIVIL ENGINEERING
1- 3638406684	Mr.	KUMAR	MANOJ	BEHERA	10-06- 1989	ASST PROFESSOR	COMPUTER SCIENCE & ENGINEERING

1- 3686996871	Mr.	KUMAR	AKSHYAYA	MOHANTY	13-03- 1990	ASST PROFESSOR	CIVIL ENGINEERING
1- 3687174826	Mr.	KUMAR	JITENDRA	RAULA	16-02- 1995	ASST PROFESSOR	MECHANICAL ENGINEERING
1- 3687217120	Mr.	KUMAR	MANOJ	PANIGRAHI	11-05- 1996	ASST PROFESSOR	MECHANICAL ENGINEERING
1- 3687277911	Miss		DEEPIKA	JENA	20-05- 1995	ASST PROFESSOR	CIVIL ENGINEERING
1- 3687378817	Mr.		JAGANNATH	PRASAD	12-03- 1989	ASST PROFESSOR	MECHANICAL ENGINEERING
1- 3694251099	Mrs.		RINKI	MAHANTY	01-04- 1992	ASST PROFESSOR	FIRST YEAR/OTHER
1- 3694394766	Mrs.		SANGITA	PANIGRAHY	02-01- 1991	ASST PROFESSOR	CIVIL ENGINEERING
1- 7515055769	Miss		NIKHITA	PATRO	08-07- 1993	ASST PROFESSOR	CIVIL ENGINEERING
1- 7515354265	Mrs.		NIRUPAMA	PADHY	21-05- 1998	ASST PROFESSOR	CIVIL ENGINEERING
1- 7515416341	Miss		ABHIPSA	TRIPATHY	21-05- 1998	ASST PROFESSOR	CIVIL ENGINEERING
1- 454422571	Dr.	KUMAR	JITENDRA	SAHU	05-06- 1977	PROFESSOR	MACHINE ENGINEERING
1- 457343551	Mr.		TRIPATI	SUBUDHI	19-04- 1986	ASST PROFESSOR	ELECTRONICS AND TELECOMMUNICATIONS ENGINEERING
1- 459904597	Mr.	KUMAR	SANJIB	MOHAPATRA	11-06- 1976	ASSOCIATE PROFESSOR	ELECTRONICS AND TELECOMMUNICATIONS ENGINEERING

1-460008711	Mr.		LOKANATH	MAHANKUDA	15-05-1988	ASST PROFESSOR	MECHANICAL ENGINEERING
1-464137153	Mr.		SUNIL	SAHU	12-04-1986	ASST PROFESSOR	ELECTRICAL ENGINEERING
1-464137161	Mr.		CHANDAN	PATRA	15-05-1985	ASST PROFESSOR	ELECTRICAL ENGINEERING
1-464137269	Mr.		DEBASHIS	BISWAL	15-06-1983	ASST PROFESSOR	COMPUTER SCIENCE AND ENGINEERING
1-464137281	Mr.	KUMAR	MANOJ	POLAYI	12-07-1987	ASST PROFESSOR	ELECTRICAL ENGINEERING
1-464137285	Mr.		NIRAKARA	PATRA	20-06-1987	ASST PROFESSOR	ELECTRICAL ENGINEERING
1-464137293	Mr.	PRASAD	S SIVA	RAO	08-08-1956	PROFESSOR	ELECTRICAL ENGINEERING
1-508494622	Dr.	KISHORE	LADU	BISOYI	05-01-1947	PROFESSOR	CIVIL ENGINEERING
1-508585138	Dr.	PRASAD	NIRANJAN	SAHU	20-12-1942	PROFESSOR	FIRST YEAR/OTHER
1-508585232	Ms.		MAMATA	SAHU	02-04-1971	ASST PROFESSOR	FIRST YEAR/OTHER
1-508585236	Mr.	SHANKARA	SIDDHARTHA	NAYAK	05-01-1984	ASST PROFESSOR	FIRST YEAR/OTHER
1-508585430	Miss	PUSHYA	SIPRA	GANDHI	08-11-1982	ASST PROFESSOR	ELECTRONICS AND TELECOMMUNICATIONS ENGINEERING
1-511977683	Mr.	CHANDRA	SARAT	CHOUDHURY	01-04-1940	PROFESSOR	CIVIL ENGINEERING

1- 511977827 Mr. KUMAR SANTOSH PASUPALAK 20-06- ASSOCIATE 1961 PROFESSOR FIRST YEAR/OTHER

1- 817907956 Dr. JAGANNATH SAHU 01-05- COMPUTER SCIENCE & 1964 PRINCIPAL ENGINEERING

b. SUPPORTING STAFF

C. ADMIN & LIBRARY STAFF

- d. Permanent Faculty-All Regular Staff
- e. Adjunct Faculty: Attached to Local Industry
- f. Permanent Faculty: Student Ratio: 1:20

Programme	Faculty:Student based on Approved Intake	Principal/ Director	Head of the Department	Lecturer	Total
		A	B	C	D = A+B+C
Engineering and Technology	1:20	1	1 per Department	(S/ 25) – (A+B)	S/25
	1:20	1	07	42	52

S - Sum of the number of students as per "Approved Intake" at all years

g. Number of Faculty employed and left during the last three years: 02 nos

8. Profile of Vice Chancellor/ Director/ Principal/ Faculty

For each Faculty give a page covering with Passport size photograph

PRINCIPAL / DIRECTOR			
PERSONAL DETAILS			
Surname/Family name	Sahu	First Name	Jagannath
Father's Name	Mahadeb Sahu	Mother's Name	Padmabati Sahu
Date of Birth	01/05/1964	Mobile Number	9337674139
STD code	6811	Land Phone Number	226892
Email	jnnsahu@gmail.com	PAN	BTKPS4981A
EDUCATIONAL DETAILS			
Doctorate Degree	Yes	Master's Degree	M.TECH. COMPUTER SCIENCE
Bachelor's Degree	COMPUTER SCIENCE	Other Qualifications	PH.D.
International Certification (If Any)	NO	Field of Specialization	DESIGN & PART PLANNING
DETAILS RELATED TO PROFESSION			
Date of joining the Institution	11/08/2004	Appointment Type	Regular
Exact Designation	Principal		
WORK EXPERIENCE DETAILS			
Teaching Experience (Years)	17	Research Experience (Years)	3
Industry Experience (Years)	2		
OTHER DETAILS			
Research Projects Guided - UG	45	Research Projects Guided - PG	1
Research Projects Guided - PhD		Number of Books Published	0
Papers Published - National	12	Papers Published - International	8

9. Fee

a. Details of fee, as approved by State Fee Committee, for the Institution

(a) **1st year** : the General category Students -**Rs. 5500/- per year**

- Tuition Fee Waiver (TFW) scheme, SC , ST category, the fee is **Rs. 11000/-per year.**

(b) **2nd/ 3rd year** : Student and TFW scheme, SC ,ST category students, fee **Rs. 55000/- per year**

b. Time schedule for payment of fee for the entire programme- Beginning of Session

c. No. of Fee waivers granted with amount :

Sl.No.	Name of the Course/Branch	Sanctioned Strength by AICTE	Seats under TFW Scheme(5%) of sanctioned Intake	Tuition Fee Waiver (TFW) Fees
1.	Civil Engg.	30	02	Rs. 11,000/-per year per student
2.	Electrical Engg.	30	01	
3	Electrical & Electronics Engg.	30	03	
3.	Mechanical Engg.	60	03	
4.	ETC&TC Engg.	30	01	
5.	Computer science & Engg.	60	03	
	Total	240	13(TFW)	

d. Number of **scholarship offered by the Institution**, duration and amount

- i. **Merit cum poverty (MCP)** scholarships for 10% students in every discipline in every Govt./Private Institute.- meritorious **General category** Diploma Students of **1st. 2nd Year & 3rd Year** of this Institution for award of **Merit – Cum – Poverty Stipend**. The parent annual income from all source has **not exceed 4.5 Lakhs**.
- ii. **Post-metric scholarship(PMS)**under PRERANA& other financial assistance sanctioned by Govt. from time to time for ST/SC/OBC/SEBC// Minority Community students in all institutions.
- iii. Financial assistance to students whose parents dies during study period.
- iv. Financial assistance for Minority and PH student by Govt
- v. One time scholarship of **Rs.6000/-** to eligible topper students of 1st / 3rd / 5th semester examination under student welfare scheme.
- vi. Tuition Fee Waiver Scheme for admission to 5% supernumerary seats in all institutes for the sons and daughters of parents whose annuaincomefrom all sources is lessthan Rs.8.00Lakh or the amount fixed by Govt. from time to time.
- vii. Financial Assistant to Children of Construction Workers
- viii. **PRAGATI** scholarship-By AICTE one Girl Child/ Two Girl Child for 1st year Diploma 2016-17 batch only family income is Less than 8Lakh
- ix. **Saksham**-Scholarship to Differently Abled Student by AICTE family income less than 8Lakh
- x. National Scholarship/ Junior Scholarship basing on HSC Marks.
- xi. >Financial Assistance under “VIDYARTHI SURAKSHYA” group Insurance scheme
- xii. Jindol/Tata Steel/NTPC etc

e. Criteria for fee waivers/scholarship- apply on line as per Govt. Rules

f. **Estimated cost of Boarding and Lodging** in Hostels

1. *Electric , Sent Rent-* Rs. 2000.00
2. *Contingency & Development Fees –* Rs 1000.00
3. *Mess advance & Caution money -* Rs 4000.00 (to be deposited at Hostel) Caution money to be refunded at the time of departure/after Last month of Bill)
4. *Mess Bill as per actual per Meal* Rs 20 to Rs 30.

10. Admision

- i. Number of seats sanctioned with the year of approval

Sl.No.	Name of the Course/Branch	Sanctioned Strength by AICTE for 2022	Seats under TFW Scheme(5%) of sanctioned Intake	Seats under 20%(Lat) of sanctioned Intake
1.	Civil Engg.	90	03	18
2.	Electrical Engg.	90	03	18
3.	Mechanical Engg.	120	06	24
4.	ETC&TC	30	02	06
5.	Computer Science & Engg	30	02	06
	Total	360(Intake)	16(TFW)	72(LE)

ii. Number of Students admitted under various categories each year in the last three years

YEAR	Approved Intake	General Male	General Female	OBC Male	OBC Female	SC Male	SC Female	ST Male	ST Female	PH Male	PH Female	Minority Male	Minority Female	TFW Male	TFW Female	Total Students(S C+ST+OBC-GENERAL+ Minority)
2021-22	360	78	05	30	2	105	11	10	04	NIL	NIL	NIL	NIL	06	01	252
2020-21	360	148	12	05	NIL	86	09	07	02	NIL	NIL	NIL	NIL	13	01	283
2019-20	360	105	09	07	02	90	11	08	03	NIL	NIL	NIL	NIL	04	00	239

iii. Number of applications received during last two years for admission under Management Quota and number admitted- *As per intake capacity*

11. Admission Procedure

- Mention the admission test being followed, name and address of the Test Agency and its URL (website):

HOW TO APPLY DIPLOMA ADMISSION-2021 THROUGH ONLINE MODE

Before applying, applicants are advised to read the eligibility criteria at Chapter-3 of Information Brochure carefully. An applicant can apply for Diploma Admission-2019 through ONLINE mode only. If an applicant does not fill the category option to which he/she belongs, then he/she will be deemed to be a 'GENERAL' category applicant.

- To apply ONLINE application form for Diploma Admission-2019, the applicant has to visit the website <http://www.dtetodisha.gov.in> or <http://skill.samsodisha.gov.in/Diploma.aspx>.
- Download "Information Brochure for Diploma Admission-2019" available on the Home page to know the detailed information about Diploma Admission-2019.
- Read the Information Brochure for Diploma Admission-2019 carefully before filling & submitting online application form.
- You must keep ready the soft copy of your scanned PHOTO (in jpg/png/jpeg format size below 100KB), SIGNATURE (in jpg/png/jpeg format size below 30KB) before filling the ONLINE application form.
- An applicant has to complete three steps for completion of his/her application, i.e. Registration, Upload Images and Fee payment. An applicant may logout after registration and again login to upload images and fee payment.
- At the Home page-<http://www.dtetodisha.gov.in>, there is a tab named 'Diploma/Polytechnic' for Diploma Admission Page. By clicking the tab, you will go to the next page where there are options for 'APPLICANTREGISTRATION' & ONLY REGISTERED APPLICANTS SIGN IN & APPLY.

- The applicant is advised to read the 'Common Prospectus' carefully and follow the steps listed below for filling an online application. For details:

Directorate of Technical Education & Training, Odisha, Killamaidan, Buxibazar, Cuttack – 753001, Tele Fax.0671-2305655 / Fax : 0671-2301961, Website : www.detodisha.nic.in Email : dacdeodisha@gmail.com / ccrdiploma2019@gmail.com

- Number of seats allotted to different Test Qualified candidate separately (AIEEE/ CET (State conducted test/ University tests/ CMAT/ GPAT)/ Association conducted test)-NA
- Calendar for admission against Management/vacant seats:NA
- Last date of request for applications: Before August 15th/ As decided by Body
- Last date of submission of applications: Before August 15th/ As decided by Body
-

Dates for announcing final results: Before August 15th/ As decided by Body

- Release of admission list (main list and waiting list shall be announced on the same day)
 - Date for acceptance by the candidate (time given shall in no case be less than 15 days)
 - Last date for closing of admission: August 15th
 - Starting of the Academic session:
- i For First year of the programme:

Semester/ Event	Odd Semester	Even Semester
Commencement of Classes	1 st August	1 st January
End of Classes	30 th November	30 th April

- ii Second year and on words of the Programme:

Semester/ Event	Odd Semester	Even Semester
Commencement of Classes	15 th July	15 th December
End of Classes	15 th November	15 th April

- The waiting list shall be activated only on the expiry of date of main list:NA
- The policy of refund of the fee, in case of withdrawal, shall be clearly notified- Returned by the Central Admission core committee,

12. Criteria and Weightages for Admission

- Describe each criterion with its respective weightages :Marks in qualifying examination
- Mention the minimum level of acceptance, if any: NA
- Mention the cut-off levels of percentage and percentile score of the candidates in the admission test for the last three years: Vary from Branch to Branch

BRANCH/ POLYTECHNIC	CIVIL	ELECTRICAL	MECHANICAL	ETC&TC	CSE
S.M.I.T, Diploma Wing., Ankushpur	Gen - 56.5% SC - 74.5% , ST - 45.5%	Gen - 65.6% SC - 65.5% ST - 39%	Gen - 69.16%, SC - 47.6% ST - 43.8%	Gen - 56%, SC - 57.6%, ST - 45%	Gen - 54.6%, SC - 57.6%, ST - 45%

- Display marks scored in Test etc. and in aggregate for all candidates who were admitted-web site

13. List of Applicants

- List of candidate whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidate who have applied along with percentage and percentile score for Management quota seats-NA

14. Results of Admission Under Management seats/Vacant seats

- Composition of selection team for admission under Management Quota with the brief profile of members (This information be made available in the public domain after the admission process is over) and SPOT admission if the seats are vacant.
- Score of the individual candidate admitted arranged in order of merit: web site
- List of candidate who have been offered admission: web site
- Waiting list of the candidate in order of merit to be operative from the last date of joining of the first list candidate: web site
- List of the candidate who joined within the date, vacancy position in each category before operation of waiting list: web site

15. Information of Infrastructure and Other Resources Available

- a) Administrative Area (Carpet Area):

Type	Actual Room Area (Sq.m.)	Expected Room Area (Sq.m.)
Principal / Director Office	52.50	30
Board Room	26.25	20
Office All Inclusive	210.00	150
Department Offices/Cabin for Head of Dept	120.00	100
Central Store	35.00	30

Maintenance	12.00	10
Security	12.00	10
Housekeeping	12.00	10
Pantry for Staff/Faculty	60.00	10
Exam Control Office	35.00	30
Training Placement Office	35.00	30
	597.75	430

b) Amenities Area (Carpet Area)

Type	Actual Room Area (Sq. m.)	Expected Room Area (Sq. m.)
Boys Common Room	100	75
Girls Common Room	100	75
Cafeteria	150.00	150
Stationery Store	134.00	10
First aid cum Sick Room	42.00	10
	526.00	320

c) Computers, Software, Internet and Printers

Type	Available	Required
Internet Bandwidth	48	16
Printers	42	7
A1 size Color Printers	1	0
Legal Application S/W	26	20
Legal System S/W	20	3
PCs to Student ratio	135	130
	216	176

d) Books and Library facilities

Type	Available	Required
Volumes	5120	2375
Titles	900	325
National Journals	15	15
Library Management Software	1	1
Reading Room Capacity	120	117
MultiMediaPC	10	8

e) **Additional Infrastructure:**

Type	Available	Required
Computer Center	451	250
Library & Reading Room	410	300
Language Laboratory	70	66

f) **Land Requirement:**

Type	Available	Required
Total Area of Land	22.025	10
Maximum number of Pieces	1	1
Minimum per Piece of Area	5	4

g) **Instructional Area (Carpet Area)**

Type	Actual Room Area (Sqm.)	Expected Room Area (Sqm.)
ClassRooms	2592	660
Tutorial Room	363	99
Additional Workshop/Labs	843	800
Laboratories	3037	1518
Workshops - Basic	308	200
Drawing Halls	188	132
Seminar Hall	160	132
	7491	

h) Essential and Desirable requirements

Sr. No.	Type	Availability
1	All Weather Approach (Motorised Road)	Yes
2	Barrier free Environment	Yes
3	Electric Supply	Yes
4	General Insurance	Yes
5	Institution Web Site	Yes
6	Standalone Language Laboratory	Yes
7	Medical & Counseling	Yes
8	Notice Boards	Yes
9	Potable Water Supply	Yes
10	Safety Provisions	Yes
11	Sewage Disposal System	Yes
12	Telephone & FAX	Yes
13	Vehicle Parking	Yes
14	First Aid	Yes
15	Appointment of Student Counsellor	Yes
16	Establishment of Anti Ragging committee	Yes
17	Establishment of committee for SC/ST	Yes
18	Establishment of Internal Complaint Committee(ICC) As per section 4 of SexualHarassment of Women at Workplace (Prevention, Prohibition and Redressal) Act,2013	Yes
19	Establishment of Grievance Redressal Committee in the Institute and Appointment of OMBUDSMAN by the University	Yes
20	Digital Payment for all Financial Transactions as per MHRD Directives	Yes
21	Compliance of the National Academic Depository(NAD) as per MHRD Directives	Yes
22	Display Board within the premises as well as in the Website of the Institution Indicating the Feedback Facility of Students and Faculty available in the AICTE Web Portal	Yes
23	Implementing Food Safety and Standard Act,2006 in the Institution	Yes
24	Copies of AICTE Approvals (LOA and EOA of subsequent years)obtained since Inception of Institution till date shall be placed in the Website of the Institution	Yes
25	Provision to watch MOOCS Courses through Swayam	Yes No
26	Implementation of Unnat Bharat Abhiyan	No
27	Institution-Industry Cell	Yes
28	Group Insurance for Employees	Yes
29	Insurance for Students	Yes
30	Applied membership-National Digital Library	No
31	Implementation of Security Measures	Yes
32	Online Grievance Rederssal Mechanism	Yes

i) BUILDING DETAILS:

S.No	Building Name	Building Number	Sanctioned Build Up Area	Constructed Build Up Area	Approved Carpet Area-Instructional	Constructed Carpet Area-Instructional	Approved Carpet Area-Amenities	Constructed Carpet Area-Amenities	Total Area Approved	Total Area Constructed	Building		
1	Administrative Buildings	1	998.5	998.5	998.5	998.5	NA	NA	NA	NA	998.5	998.5	Administrative Building
2	Instructional Buildings	2	7,610.75	7610.75	7610.75	7610.75	NA	NA	NA	NA	7610.75	7610.75	Instructional Buildings
3	Workshop Buildings	3	4,000	4,000	4,000	4,000	NA	NA	NA	NA	4000	4000	Workshop Building
4	Cafeteria Building	4	650	650	NA	NA	NA	NA	NA	NA	NA	650	Cafeteria Building

5	Boys Hostel	5	2600	2600					2600	2600	2600	2600	BNMS Boys Hostel
6	Principal Qtr	8	150	130					135	135	150	135	Principal Qtrs
7	Girls Hostel	9	1572	1572					1572	1572	1572	1572	BNMS Girls Hostel

Laboratory and Workshop (Department wise)

Sl.No	Name of the department	Name of the Laboratory	Availability of equipment / machines
1	Math &Sc	Physics Lab.	Yes
		Chemistry Lab.	Yes
		English Communication Lab.	Yes
		Computer Lab	Yes
2	Civil Engineering	Drawing Lab	Yes
		Civil Engg Lab.	Yes
		Concrete(Material Testing) Lab.	Yes
		Hydraulics Lab	Yes
		PH Engineering Lab.	Yes
		Survey Practical Laboratory	Yes
		Structural CADD Lab.	Yes
4	Electrical Engineering	Electrical Machine Lab.	Yes
		Power Electronics & CT Lab	Yes
		Electrical Workshop	Yes
		Basic Electrical Lab	Yes
		Microprocessor & PLC Lab	Yes
		Basic ETC Lab.	Yes
6	Mechanical Engineering	Mechanics Lab.	Yes
		Hydrolysis & Thermal Lab.	Yes
		Mechanical Designs Lab.	Yes
		CADD Lab.	Yes
		Automobile Lab	Yes
9	Work Shop	Fitting Shop	Yes
		Machine Shop	Yes
		Sheet Metal/Welding	Yes
		Blacksmith & Foundry/ carpentry	Yes
		Turning Section	Yes
10	ETC&TC	Analog & Digital communication Lab	Yes
		Power Electronic Lab	Yes
		VLSI Lab	Yes
		Web propagation Lab	Yes
		ETC Measurement Lab	Yes
		Ckt simulation Lab	Yes
		MP Lab	Yes

11	CSE	CAD/CAM Laboratory	Yes
		OOPS/C/C/DS Lab.	Yes
		Web Development Lab.	Yes
		Hardware Lab.	Yes
		MAT Lab.	Yes

- List of Major Equipment/Facilities in each Laboratory/ Workshop: Web site
- List of Experimental Setup in each Laboratory/ Workshop: Web site
- Innovation Cell:

Its primary mandate is to encourage, inspire and nurture young students by exposing them to new ideas and processes resulting in innovative activities. It will undertake major programs such as Network of Innovation Clubs (NIC), Atal Ranking of Institutions on Innovation Achievements (ARIIA), National Student Startup Policy (NSSP). It will prescribe basic framework for structure, formation, structure and smooth running of ICs in each HEIs and share list of different activities which ICs need to undertake for entire academic year. The fellow's role will focus on supporting the Innovation Cell on specific projects by taking complete ownership from conceptualization to execution, drive decision making through critical/thorough analysis, add value to the Innovation Cell by conceptualizing innovative ideas, and deliver satisfactory results. The focus areas of the Innovation Cell include Innovation Policy, enabling startup communities, facilitating setting up more niche academic and corporate incubators.

Social Media Cell:

- 1 – Facebook. This is easily the largest social networking site
- 2 – WhatsApp. ...
- 3 – QZone. ...
- 4 – Tumblr. ...
- 5 – Instagram. ...
- 6 – Twitter. ...
- 7 – Google+
- 8- LinkedIn

List of facilities available

- *Hostel for Boys & Girls*
- *Web based class monitoring system*
- *Ladies & Gents toilets, Special toilets for PWD students*
- *Stationery store and reprography, first-aid-cum sick room*
- *Well-equipped Classrooms, Smart Class Room, Drawing Hall, Computer Centre*
- *Well-equipped laboratory facilities in all Departments*
- *Digital Library facilities at Library*
- *Principal's & Staff Quarter*
- *Students' Canteen*
- *Students' Common Room (Boys / Girls)*
- *CCTV monitoring System*
- *Facility for Class Note & Solve Question answers*
- *Weekly class test(OMR)*
- *Summer Training for Students*
- *Advanced Training Modular course*
- *Provision for stipend for ST & SC ,Construction/Bidi Workers and General Meritorious students,Pragati for Girls*
- *Hostel welfare Committee & PTC*
- *Drinking Water Facilities*
- *Indoor Games & Institution Playground.*
- *Conduct of Doubt classes, Extra English Course*

- *Nearby Banking facilities & ATM facility*
- *Nearby Good Market facility*
- *Institution Bus facilities*

Hostel Facility

Hostel facility is available in the institute for both boys & girls from 1st semester onwards. Students who desire to stay in the hostel shall have to pay hostel admission fees @ Rs.3000/-(Rupees Three Thousand) per annum which may be changed as per the order of the Government from time to time. The study hour has been maintained from 6.30Am to 9.30AM & 6PM to 9 PM.

Institution Library:

The institution library is having a good collection of Text more than 5000 with latest editions of different publishers and reference books & Journals(National) for use by the students and faculties. The Library has been opened from 8AM to 8PM. The students can download their materials from digitalLibrary,e-Library,E-Books with high speed internet Broadband connection.

Games and Sports Facilities-

- Athletics field
- Football pitch
- Outdoor tennis courts
- Cricket pitch
- Vullt ball pitch
- Gymnastics hall

Extra-Curricular Activities-

- Impressed by students with leadership skills. ...
- Academic Teams and Clubs. ...
- The Debate Team. ...
- The Arts. ...
- Internships. ...
- Culture Clubs. ...
- Volunteer Work and Community Service. ...
- The Student Newspaper.
- Yoga
- Painting

Soft Skill Development Facilities

- ❖ Skill development centre and Language Laboratory
- ❖ Pre placement Training
- ❖ **improve one's communication and life**
- ❖ Basic Personalities Development

Teaching Learning Process

- Classroom Teaching including PPT
- Clear Lesson Goals
- Show & Tell. ...
- Questioning to Check for Understanding. ...
- Summarise New Learning In A Graphical Way. ...
- Plenty of Practice. ...
- Provide Students With Feedback. ...
- Be Flexible About How Long It Takes to Learn.
- Analyzing needs for implementing an active learning strategy. ...
- Identify topic and questions. ...
- Identify learning objectives & outcomes. ...
- Plan and design the activity. ...
- Identify sequence of learning events. ...
- Evaluate and assess.

- Curricula and syllabus for each of the programmes as approved by the University-YES
- Academic Calendar of the University-YES
- Academic Time Table with the name of the Faculty members handling the Course-YES
- Teaching Load of each Faculty- 20 periods
- Internal Continuous Evaluation System and place-YES
- Student's assessment of Faculty, System in place-YES
- Curricula and Syllabi- Web page
- Laboratory facilities -YES
- Software, all design tools in case-YES
- Academic Calendar and frame work-YES

16. Enrollment of students in the last 3 years

Sl.No	Name of the Course/Branch	Sanctioned intake Strength by AICTE	Seats under TFW Scheme(5%) +20%(Lat) of sanctioned Intake	Students admitted in 2019-20	Students admitted in 2020-21	Students admitted in 2021-22
1.	Civil Engg.	90	21	32	42	43
2.	Electrical Engg.	90	21	54	68	53
3.	Mechanical Engg.	120	30	111	119	112
4.	ETC&TC Engg.	30	08	07	08	17
5.	Computer Science & Engg.	30	08	31	32	27
	Total	360	88	235	269	252

17. List of Research Projects/ Consultancy Works

- Number of Projects carried out, funding agency, Grant received:NA
- Publications (if any) out of research in last three years out of masters projects:NA
- Industry Linkage: Yes
- MoUs with Industries (minimum 3): YES

18. LoA and subsequent EoA till the current Academic Year:

All India Council for Technical Education

(A Statutory body under Ministry of Education, Govt. of India)

Nelson Mandela Marg, Vasant Kunj, New Delhi-110070 Website: www.aicte-india.org



APPROVAL PROCESS 2021-22

Extension of Approval (EoA)

F.No. Eastern/1-9323076290/2021/EOA
2021

Date: 25-Jun-

To,

The Commissioner cum
Secretary, Deptt. Of Higher
& Technical Education, Govt.
of Orissa, Orisas Sectt.
Bhubaneshwar-751001

Sub: Extension of Approval for the Academic Year 2021-22

Ref: Application of the Institution for Extension of Approval for

the Academic Year 2021-22 Sir/Madam,

In terms of the provisions under the All India Council for Technical Education (Grant of Approvals for Technical Institutions) Regulations, 2021 Notified on 4th February, 2020 and amended on 24th February 2021 and norms standards, procedures and conditions prescribed by the Council from time to time, I am directed to convey the approval to:

Permanent Id	1-4325591	Application Id	1-9323076290
Name of the Institution /University	SANJAY MEMORIAL INSTITUTE OF TECHNOLOGY, SMIT	Name of the Society/Trust	SANJAY MEMORIAL INSTITUTE OF TECHNOLOGY, SMIT
Institution /University Address	DEGREE ENGINEERING COLLEGE, CHANDIPADAR, VIA- BHATAKUMARADA, BERHAMPUR DIST- GANJAM, ORISSA PIN-761003, BERHAMPUR, GANJAM, Odisha, 761003	Society/Trust Address	BRUNDABAN BIHAR, ANKUSHPUR, BERHAMPUR, BERHAMPUR, GANJAM, Orissa, 760005
Institution /University Type	Private-Self Financing	Region	Eastern

To conduct following Programs / Courses with the Intake indicated below for the Academic Year 2021-22

Program	Level	Course	Affiliating Body (University /Body)	Intake Approved for 2020-21	Intake Approved for 2021-22	NRI Approval Status	FN / Gulf quota/ OCI/ Approval Status
ENGINEERING AND TECHNOLOGY	UNDER GRADUATE	ELECTRICAL AND ELECTRONICS ENGINEERING	Biju Patnaik University of Technology, Bhubaneswar	30	30	NA	NA

ENGINEERING AND TECHNOLOGY	UNDER GRADUATE	CIVIL ENGINEERING	Biju Patnaik University of Technology, Bhubaneswar	30	30	NA	NA
ENGINEERING AND TECHNOLOGY	UNDER GRADUATE	ELECTRICAL ENGINEERING	Biju Patnaik University of Technology, Bhubaneswar	30	30	NA	NA
ENGINEERING AND TECHNOLOGY	UNDER GRADUATE	COMPUTER SCIENCE & ENGINEERING	Biju Patnaik University of Technology, Bhubaneswar	60	60	NA	NA
ENGINEERING AND TECHNOLOGY	UNDER GRADUATE	ELECTRONICS & TELE-COMMUNICATION ENGINEERING	Biju Patnaik University of Technology, Bhubaneswar	30	30	NA	NA
ENGINEERING AND TECHNOLOGY	UNDER GRADUATE	MECHANICAL ENGINEERING	Biju Patnaik University of Technology, Bhubaneswar	60	60	NA	NA

It is mandatory to comply with all the essential requirements as given in APH 2021-22 (Appendix 6)

The Institution/ University is having the following deficiencies as per the online application submitted to AICTE (self-disclosure based) and the same shall be complied within Six Months from the date of issue of this EoA

Deficiencies* Noted (based on Self Disclosure)

Applied membership-National Digital Library.

Display of Course(s) and Approved In entrance.

*Please refer Deficiency Report for details

Important Instructions

1. The State Government/ UT/ Directorate of Technical Education/ Directorate of Medical Education shall ensure that 10% of reservation for Economically Weaker Section (EWS) as per the reservation policy for admission, operational from the Academic year 2019-20 is implemented without affecting the reservation percentages of SC/ ST/ OBC/ General. However, this would not be applicable in the case of Minority Institutions referred to the Clause (1) of Article 30 of Constitution of India. Such Institution shall be permitted to increase in annual permitted strength over a maximum period of two years.
2. The Institution offering courses earlier in the Regular Shift, First Shift, Second Shift/Part Time now amalgamated as total intake shall have to fulfil all facilities such as Infrastructure, Faculty and other requirements as per the norms specified in the Approval Process Handbook 2021-22 for the Total Approved Intake. Further, the Institutions Deemed to be Universities/ Institutions having Accreditation/ Autonomy status shall have to maintain the Faculty: Student ratio as specified in the Approval Process Handbook.

Library:	153856	Total Expenditure:	21928973
Surplus / Deficit:			871027

20. Best Practices adopted, if any

- Each department has an innovation idea cell for improvements of students in their project work.

Teaching:

1. Curricula Aspects
2. Teaching-Learning and Evaluation
3. Research, Consultancy and Extension
4. Infrastructure and Learning Resources
5. Student Support and Progression
6. Governance Leadership and Management
7. Innovations and Best Practices

(1) **Innovative content development:** The curriculum at present is extensive. It required to coverage of the stipulated material - both in terms of depth of coverage and quantity of material covered.

- Ideal courses & Lecturer materials
- compendium of problems (relevant to the Indian context)
- desired practical projects to be associated with the courses
- laboratory manuals & template for laboratory reports
- Supplementary study material for laboratory courses
- e-resource list to enhance the learning process (through specialized software, animations, experimentation platforms).
- Access of NPTEL resources
- Formula based learning, which restricts intellectual enquiry.
- Promote critical thinking.
- Should be coupled with proper teaching tools and aids for effective teaching.

(2) Free teaching facility by Experienced Teacher

All Students can access doubt clearing facility from experienced teacher through Toll free telephone/mobile during off hour so that new/ other institution will get benefited where experienced teachers are not available.

(3) Text-books (electronic and paper format) development:

- The encourage and support writing of quality text-books, keeping in mind the Diploma level student,
- e-resources that may aid understanding of particular topics can also be developed.

(4) **Design of experiments and set-ups:** Experimentation and fear of hardware is a common for technical education.

- Small kits to set up simple experiments will also be developed, for the student to assemble, and conduct the experiment.
- The basic idea is to ensure certain minimum standardized experiments to be mandatorily introduced in all the institutions

- enabled teachers - with intellectual capability, rigorous training and an exploratory frame of mind.

(5) **Short-courses and workshops in niche areas:**

- Periodically, short-courses in niche areas will be conducted to bring the latest in the field of engineering to the teachers. This will give the potential researchers an opportunity to interact with the experts, learn about the subject.
- The courses can span four days to two-weeks.

(6) **Teaching work-shops in specific cluster of courses:**

Attending several conferences to which teachers go to, to present their papers. However, there is no platform where teachers can interact with faculty at NITs/IITs/ other leading institutions/ leading authors in India and work out effective methods of teaching a subject. Such workshops will expose the teachers of this specific ideas of courses to fine-tune their teaching skills, clear fundamental doubts, develop new ways of looking at the subject, and possibly develop innovative new solutions to classical questions.

(7) **Seminars:** Invited researchers and teachers will be invited to deliver seminars which will be web-cast to participating institutions for creation of a good platform for interaction, sharing of resources, intellectual discussion, continued learning, and knowledge improvement. Such a platform should provide access to the teachers and students (potential teachers of the future) to a window of interaction with the best brains.

(8) **Reports:** The Institution will bring out annual reports on all activities of the Institution with review/comments/suggestions on technical education for reference to other institution.

(9) **Academic Audit**

Monthly Academic review can act as the catalyst for overall improvement of quality of technical education

(10) **Administrative and infra-structural support:**

- A healthy academic environment
- Beautiful gardens in and around
- Access to Seminar rooms/class-rooms with multi-media facilities (Smart Class room) for other institution
- Access to Digitations of library/central laboratories/workshop for other institution